

We are a major petroleum transportation, storage and natural gas liquids extraction business that ranks among the largest energy infrastructure companies in Canada. Inter Pipeline is proud to be on Alberta Venture's *Venture 250* list of the highest grossing companies in Alberta. For more information about us and our positions, please visit our website at [www.interpipeline.com](http://www.interpipeline.com).

We are constantly seeking high-calibre people who bring excellence, talent and enthusiasm to our growing operations. We offer a dynamic work environment that fosters an entrepreneurial spirit and encourages our employees to grow their skills and expertise.



### COMPLIANCE ANALYST

Located out of our Calgary office, the individual in the Compliance Analyst role will report to the Compliance Manager, and be a key member of the Compliance and Internal Audit Team.

#### Key Activities and Responsibilities:

- Assist with the review and update of existing business process documentation based on test results
- Identify the population for sampling and determining sample size based on statistical methodologies selected
- Assist team members in the testing process and deadlines as assigned
- Assess key internal controls in accordance with developed test plans
- Analyze and document results of testing and recommending improvements to test plans and procedures
- Assist with internal audits
- Work and liaise with the external auditors
- Provincial travel may be required

#### Education, Skills and Experience:

- Bachelor of Commerce or equivalent degree or accounting diploma with two years related experience
- Up to two years of work experience in Canadian Sarbanes Oxley ("CSOX") / Accounting / Internal Audit
- Knowledge of GRC Cloud (BPS Resolver) would be an asset
- Proficient with Excel, Word and PowerPoint
- Strong organization, communication and interpersonal skills
- Able to set and meet deadlines and work independently
- Able to work well in a fast-paced, growth environment
- Possess a strong work ethic and a positive attitude
- Willingness to learn and take on new responsibilities when required

If you are interested in this position please e-mail a cover letter and resume to [careers@interpipeline.com](mailto:careers@interpipeline.com).